

Minutes of the Zoom Administration Committee Meeting, June 13, 2023

Present: Donna Mowry (Chair and Secretary), Ralph Knowles, Jack Nancekivell, John Phillips, Gord Dunbar. Guest – Judy Zarubick.

Regrets: Liz Dillman

Gord Dunbar opened the meeting with a prayer.

Minutes of the May 4, 2023 Meeting

MOTION to accept the minutes from the May 4 meeting as circulated.

Moved by: Jack Nancekivell

Seconded by: Ralph Knowles

CARRIED

Correspondence - None

Treasurer's Report– prepared by Liz Dillman

Reconciled Bank Balance as of May 31, 2023: \$15,991.76

Total Allocated Funds as of May 31, 2023: -\$26,355.23

Net Funds Available on May 31, 2023: -\$10,363.47

This deficit is \$1296.71 higher than last month.

Donation Steward's Report – prepared and presented by John Phillips

“General Fund Givings” total for May (\$15,501) was below the rolling average but above the 2022 May total. PAR remains at 79.

Two new Counting Forms were created but we haven't been able to arrange a meeting with the counters yet to decide on which Form to use.

Computer in the Library: Committee decided that we would just store it away for future use, if needed.

Facebook Update: Growing slowing, up to 23 followers. 10 – 15 households per week look at the actual Sunday Service U-Tube video.

Property Report – prepared and presented by Ralph Knowles

Some rugs were removed at the front of the church from under and on both sides of the Communion Table due to torn material. This work was completed by Judy & Jim Zarubick and Ralph Knowles.

Choir Room ballast was replaced by Don Manary. He suggested we use LED bulbs which would be more cost effective and provide a brighter light. Committee discussed putting these lights in the Choir Room and in Fellowship Hall but because of the cost and our dwindling funds, we decided to start by replacing the lights in Fellowship Hall first.

Jack arranged for Karn's Roofing to replace the missing shingles on the northwest corner of the roof sometime this summer

We have a formal quote from Karns's Roofing to replace the roof on the north side. Now we are waiting for a formal quote from Hy-Grade before making a decision.

Repairs to the windows on the south side of the Sanctuary – Dan Schiestel from Under Construction examined the windows and decided that the cladding he originally proposed wouldn't work. He recommended having a painter scrape the wood on the sills and apply a quality primer and a finish coat of paint. He has offered to contact a friend to complete this job.

Old Business

Total proceeds from the Celebration of Life Hymn Sing Service were \$2725.00. Thanks to all those who sponsored a hymn and to those who attended the service, in person or by Zoom, to make this Service a success.

Donna and Gord created a general appeal letter, as requested at the May meeting, asking if members would be willing to increase their weekly/monthly donation because our expenses continue to rise due to inflation. It was a cheery letter with a picture of pretty spring flowers and the opening words, "Spring has Sprung. Flowers are Blooming. Our church is Booming!" Letter was emailed to the congregation.

New Business

John Phillips wants permission to use the information on the current list of Lighthouse UCW members, e-mails and phone numbers to upgrade this data in Power Church. Donna said she'd ask the members at the next Lighthouse meeting.

Judy spoke about the condition of the Custodian's Room and suggested it should be cleaned and some products removed. Ralph will look into this. She also announced that she and Liz will be holding a soup, bun and dessert luncheon on June 22.

Committee endorsed Rod Coates' suggestion that we officially replace Section 5.1.10 of the Payment of Kincardine United Church Invoices Policy with the new policy which was approved by Administration and Council last year.

Donna completed the Counting Schedule for July – September. These people also act as greeters and run the elevator.

Donna Mowry moved the meeting be adjourned.

Gord closed the meeting with a prayer.

Next Meeting - Thursday, August 17 at 10 am by Zoom

Chairperson and Secretary_____

Present at the Meeting_____